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## The Tax File

Issue 89

2010 First Quarter

### PERSONAL TAX

89(1)

#### HOME RENOVATION TAX CREDIT (HRTC)

In Technical Interpretations, CRA notes that:

(i) Individuals may claim on their **2009 personal tax returns a 15% tax credit on renovations to an eligible dwelling in Canada** to a maximum of **\$1,350** ( $\$10,000 - \$1,000 = \$9,000 @ 15\%$ ). Acceptable **documentation** will be needed.



Expenditures must be incurred from **January 28, 2009 to January 31, 2010**.

(ii) Renovations incurred in respect of **common areas of a condominium will also qualify** for the HRTC.

Therefore, the **HRTC** will be available

for eligible expenditures incurred to **renovate the condominium unit** as well as the **individual's share** of the costs in respect of **common areas**. The **condominium corporation** must provide **documentation to individual owners** for **their share** of the total cost of common area costs.

(iii) Examples of expenditures that may qualify include siding, eavestroughs, soffits, linoleum flooring, air conditioners, heat pumps, co-operative housing unit renovations, custom draperies, home security system, landscaping costs, an outdoor sauna building, solar panels, wireless broadband tower, waterlines, boilers, central air conditioning unit, renovations to a mobile home, hot tub cover gazebo, insulating the exterior of a house, wood-fired outdoor boilers, sand-blasting of exterior brick, laying sod, a deck, solar panels, kitchen renovations, trees, perennial shrubs and flowers, attached shelving, etcetera.

However, the labour portion of work performed by the **owner of the house** does not qualify.

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**DID YOU KNOW...**

(iv) Eligible expenses for **goods acquired** after January 27, 2009 and before February 1, 2010 will **still qualify even if they are installed after January 31, 2010**. If an eligible expense involves **work performed** by a contractor or a third party, and the work is **not completed** by the end of the eligible period, **only** the portion that is **completed** before February 1, 2010 will **qualify** even if a payment has been made.

## Tax Tips & Traps

Also, there is **no requirement** that homeowners **pay the amount** in full **before the deadline**.

**Acceptable documentation** includes agreements, invoices and receipts that state:

- the **vendor/contractor**, their business address and their GST/HST Registration Number (if applicable);

- a **description** of the **goods** and the **date** when the goods were purchased;

- the **date** when the goods were **delivered** and/or when the work or services were performed;

- a **description** of the **work performed** including the address where the work was performed;

- the **amount** of the invoice;

- proof of **payment**;

- a statement from a **co-operative** housing corporation or **condominium** corporation signed by an authorized individual identifying the amounts incurred for the renovation or the alteration work, your portion of the expenses if the work is performed on common areas, information that identifies the vendor/contractor, their business address, and, if applicable, the GST/HST Registration Number, and a description of the work performed and the dates when the work or services were performed.

(v) Payments to a new home builder for the cost of **upgrades** to a new home are **not eligible** for the HRTC if the upgrades were made by the builder **before title** passed to the purchaser.

(vi) Qualifying expenditures **do not include** outlays or expenses made or incurred under the **terms of an agreement** entered into **before January 28, 2009**, even if the work is done after January 28, 2009.

See [www.cra.gc.ca/hrtc](http://www.cra.gc.ca/hrtc) for more information.

#### MEDICAL EXPENSES - TRAVEL

In an October 1, 2009 **Tax Court** of Canada case, the taxpayer lived in **Nanaimo**, British Columbia but had **bypass surgery** in **Victoria** and claimed **medical expenses** totaling **\$12,248**. The taxpayer was **certified** to be **incapable** of travelling **without** the assistance of an **attendant**.

**Initially**, CRA **disallowed** \$3,912 of medical expenses pertaining to expenses incurred by his accompanying **wife** for **accommodations and meals** in **Victoria** during the **eighteen days** that he was hospitalized for bypass surgery.

#### Taxpayer Wins!

The Court noted that **medical travel expenses** embrace not simply the cost of movement from one place to another, but also the **attendant cost** of **living away** from home during the treatment period.

#### COMMON-LAW RELATIONSHIP

In a November 13, 2009 **Tax Court** of Canada case, the **issue** was whether Ms. B was in a **common-law relationship** with Mr. V which would have adversely impacted her **GST credit** and her **Child Tax Benefit** amounts. **Both incomes** of **common-law partners** are considered in determining if they qualify for these amounts.

The Court noted that the definition of **common-law partner** turns entirely upon whether the persons **cohabited** in a

#### conjugal relationship.

The characteristics of shared shelter, sexual and personal behavior, services, social activities, economic support, children and societal perception are relevant, but not all are necessary. The weight given to each factor varies on a case-to-case basis.

#### Taxpayer Loses

The Court noted that she was in a **common-law relationship** because:

1. they regularly made meals for one another and did one another's laundry;
2. Ms. B did household tasks, they dined out together and went to functions such as bowling, and mini golf;
3. they had sexual relations on occasion and neither was seeing anyone else;
4. they exchanged gifts at Christmas and birthdays;
5. they shared personal discussions and he assisted her with considerable personal and financial difficulties;
6. he was named on her car insurance as a driver of her car;
7. he provided financial support to her, and the neighbours regarded them as a couple; and
8. she sent letters to government authorities indicating that they were a common-law couple.

#### POST-SECONDARY STUDENTS OUTSIDE CANADA

CRA's December, 2009 **Guide RC190** provides information and forms to make a **claim** for the tuition, education, and textbook tax credits for **post secondary education outside Canada**.

# Tax Tips & Traps

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## EMPLOYMENT INCOME

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89(2)

### TRAVEL EXPENSES

In a September 9, 2009 **Tax Court** of Canada case, the teacher claimed **motor vehicle employment expenses** of \$5,272 in 2005 while employed as a **substitute teacher** with **Catholic** and **Public** School Boards in Peterborough. He travelled to **various schools** throughout the districts in that year.

The taxpayer received a **Form T2200** from the **Catholic** School Board, but **not** from the **Public** School Board.

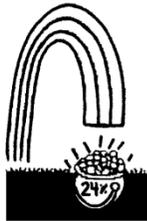
Taxpayer Wins - Sort Of!

The Court found that the **Catholic** School Board **travel expenses** were **tax deductible** on the basis that he was **required** to work **away from** the employer's place of business, and did not receive an allowance, and did receive a **Form T2200** - Declaration of Conditions of Employment.

However, the expenses related to the **Public School Board** were **not deductible** because the Public School Board did **not** provide a **Form T2200**.

### SCHOLARSHIP/FREE TUITION

In a September 1, 2009 **External Technical Interpretation**, CRA notes that as a result of several recent Court Decisions, CRA **now accepts** that where an arm's length employer provides a **post-secondary scholarship, bursary** or **free tuition** to family members of an **employee** under a scholarship program, the amount will be included in the **student's income**, **not** the **employee's income**.



If the **student** is **eligible** to claim the **education tax credit** (post-secondary education) the **entire amount** may be **exempt** from tax.

With respect to employer-paid **training or educational assistance** for arm's length employees, CRA states that when the training is taken **primarily** for the **benefit** of the **employer**, there is **no tax-able benefit** whether or not this training leads to a degree, diploma or certificate.

When an employee must **resume** his/her **employment** for a **reasonable period of time** after completion of the courses, CRA generally considers that the **employer** is **primarily** the one to benefit and, therefore, the amounts are **non-taxable** to the employee.

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## BUSINESS/PROPERTY INCOME

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89(3)

### GENERAL PURPOSE COMPUTER EQUIPMENT

A 100% Capital Cost Allowance (CCA) deduction rate applies to certain **general-purpose computer equipment**, including related **system software** and ancillary **data processing equipment**, that:

- is acquired after **January 27, 2009** and before **February, 2011**;
- is situated in **Canada**; and
- is acquired for the purpose of **earning income** in **Canada**.

In addition, the property must be **new**. An **example** of ancillary data processing equipment is a **printer** that is connected to a general-purpose computer such as a desktop or laptop.

Also, in a July 13, 2009 **External Technical Interpretation**, CRA notes that a restaurant Point of Sale Computer System generally qualifies.

### TAX-DEDUCTIBLE INTEREST EXPENSE

A procedure of selling non-registered securities, using the proceeds to pay off a personal debt, and then re-borrowing to purchase securities may **create tax deductible interest** on the new debt.

This conversion of non-tax deductible interest into tax deductible interest has complexities which may require professional assistance.

### BONUSES PAYABLE AND PAYROLL REMITTANCES

It is sometimes difficult to remember to make appropriate and **timely source deductions** for **remuneration** received from your corporation. However, failure to do so can carry **significant costs**.



Also, any remuneration **not paid within 179 days** of the end of the fiscal year in which it was **accrued** is **non-deductible** until it is **paid**.

The **best answer** is to ensure that the **source deductions** are **remitted** on a schedule that demonstrates **full payment** of the bonus **within 179 days** of the fiscal year end.

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# Tax Tips & Traps

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## OWNER-MANAGER REMUNERATION

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89(4)

### DIRECTOR LIABILITY

Under the Income Tax Act, where a **corporation** has **failed** to remit **source deductions** or **GST/HST**, the **directors** at that time may be **jointly and severally** liable to pay **that amount** plus any **interest** or **penalties** to **CRA**.

However, a director is **not liable** where the director exercises the degree of **care, diligence and skill** to prevent the failure that a **reasonably prudent person** would have exercised in comparable circumstances.



In addition, no CRA action may be made against the director if **more than two years** has expired after the director last ceased to be a director of that corporation.

### MANAGEMENT FEES

In a June 30, 2009 **Tax Court** of Canada case, \$80,000 in **management fees** paid by the Appellant to a related company were considered **not** to be **deductible** on the basis they were **not incurred** to earn income from a business and were **not reasonable**.

The Court noted that the **lack** of any **written or verbal agreement** stating the **terms and conditions** of the services to be provided to the Appellant and the **absence** of the formalities required to create **real legal obligations** between the companies lead to the **disallowed deduction**.

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## MARRIAGE BREAKDOWN

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89(5)

### DISCLOSURE OF ASSETS

In a **breakdown of a marriage** where one of the **spouses** is a **beneficiary** of a **Discretionary Family Trust**, the details of the **Trust interest** may have to be **disclosed** to the other spouse. This obligation may **override** the Trust's claim of **privacy and confidentiality**.



In one example, a **Discretionary Family Trust**, in which a **daughter** is a **beneficiary**, acquired a class of shares in the **family corporation**. Upon the **divorce of the daughter**, the parent Trustees have been in a **battle** with the **other spouse** with respect to the disclosure of the Trust assets, including the family corporation shares.

### ARREARS

In an October 14, 2009 **Tax Court** of Canada case, the **issue** was whether a payment for **spousal support arrears** is **deductible** to the payor and **taxable** to the **recipient**.

The Court noted that a payment of **spousal support arrears**, whether in a lump sum or over time, **generally continues** to be **deductible**.

However, the result is **different** if the payment is **not** simply a payment of **arrears**. A recent example of this is where the taxpayer agreed to make a **payment**

of **\$100,000** at a time when there were **arrears** in the amount of **\$370,000**. The Court concluded that the **lump sum amount** was paid to **obtain a release** from the liability to pay the **arrears** and that the character and the nature of the payment were, therefore, **altered**.

Whether a payment retains its character as a **payment of arrears** or **something else** is largely a **factual question** that depends on the circumstances.

### CHANGE OF RELATIONSHIP STATUS

The **end of a marriage** or a **common-law relationship** has significant **income tax effects** including **support** calculations, and **property** settlements, in some cases.

It is fairly easy to determine when a legal **marriage** ends – the date of the divorce decree is stated in the legal documentation. The end of a **common-law relationship** can be more difficult to determine, or to plan around.

For income tax purposes, a **common-law relationship** comes into existence when two individuals cohabit in a **conjugal relationship** and either have a child together or have cohabitated for at least a year. The relationship is deemed to continue thereafter unless they were **living separate and apart** at the particular time for a period of at **least 90 days** because of a breakdown in their conjugal relationship. **Common-law** partners are, therefore, effectively "**divorced**" on the 91st day after a **separation**.

Also, when a **relationship** changes, **individual income** becomes relevant for determining eligibility for such programs

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# Tax Tips & Traps

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as the **GST Credit** and the **Child Tax Benefit** instead of family income. Depending on the couple's relative incomes, this could significantly enhance the entitlement to program payments.

The above definition of **common law status**, like many other income tax definitions, applies **only** for **income tax purposes**. **Different statutes** apply different definitions, often under provincial rather than federal law.

## PENSION BENEFITS

In a November 20, 2009 **External Technical Interpretation**, CRA notes that if a **division** of the **pension rights** occurs and each spouse has a **proprietary interest** in the pension benefits and is legally entitled to a portion of the pension income, **each spouse** is required to include in **income** their **respective share** of the pension benefits.

This applies whether pension benefits are received by **separate cheques to each** or by **one cheque to the pension plan member** with a distribution of half to the former spouse.

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## ESTATE PLANNING

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89(6)

### REGISTERED DISABILITY SAVINGS PLAN (RDSP)

An **RDSP** is a Trust arrangement to which **contributions** (up to \$200,000) can be made for the benefit of an individual who qualifies for the **Disability Tax Credit (DTC)** and is under **age 59**.

In addition, amounts are paid by the

Government into an **RDSP** including **grants** (up to \$70,000) and **bonds** (up to \$20,000) under The Canada Disability Savings Act (CDSA) and the Canada Disability Savings Regulations (CDSR).

(For information search "**RDSP**" @ [www.cra.gc.ca](http://www.cra.gc.ca))

### TAX-FREE SAVINGS ACCOUNTS (TFSA)

**TFSA**s have been available since **January 1, 2009** at \$5,000 per year. **Income** earned in these plans is **non-taxable**. (For more information search "**TFSA**" @ [www.cra.gc.ca](http://www.cra.gc.ca))



Generally, an individual's **TFSA** will lose its tax-exempt status upon death. However, if a spouse or common-law partner is the "successor account holder", the account will maintain its tax-exempt status.

Even though **TFSA**s provide for the designation of a **spouse or common-law partner** as the "**successor account holder**", many financial institutions **did not provide** this on the initial application forms in early 2009. Today, every person can name the spouse or common-law partner as a "**successor account holder**" for their **TFSA** to obtain the rollover treatment on death. Therefore, persons that acquired **TFSA**s earlier in 2009 should consider **going back** to the financial institution and **complete** the **required Forms**.

### ACQUIRING A MORTGAGE IN AN RRSP

A benefit of acquiring a person's **mort-**

**gage** in an **RRSP** is that the **bank** may **charge, say, a 4%** interest rate on a five-year mortgage while **only paying 1%** on guaranteed investment certificates. This **spread of 3%** could be saved if a **self-directed RRSP** purchases the person's mortgage as an **eligible investment** with, say, a 4% rate of return. On a \$50,000 investment, the benefit would be \$1,500 per year.

For example, a taxpayer could acquire their **own mortgage**, or a **child's mortgage**, in an **RRSP** but they must first open a **self-directed RRSP**. **Costs** include **mortgage appraisal fees, legal fees, mortgage insurance** under Canada Mortgage and Housing Corporation, annual **mortgage administration fees**, and annual **self-directed RRSP fees**. Also, an **approved lender** from the National Housing Act must **administer** the mortgage and there may be additional costs in paying off a current mortgage.

Specific **professional assistance** may be needed.

### REGISTERED RETIREMENT SAVING PLAN (RRSP) OVER-CONTRIBUTION

Where an individual has contributed a "**cumulative excess amount**" in respect of an **RRSP**, the individual must pay a **tax equal to 1% of that excess per month**. Therefore, **eligible contribution amounts** should be reviewed before making an **RRSP contribution**.

### DONATION PROGRAMS

In a November 12, 2009 **Tax Court** of Canada case, the **issue** was whether the taxpayer was entitled to a **charitable donation tax credit** in respect of a

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\$100,000 payment made under an **arrangement** known as the 2001 Donation Program for Medical Science and Technology (The Program) marketed by **Trinity Capital Corporation (Trinity)**.

The Program involved “**leveraged donations**”.

For example, based on a pledge of \$100,000, the Trinity Program would require a payment of \$20,000 to Trinity, an agreement to borrow, on a non-interest bearing basis, \$80,000 from a **wholly-owned** subsidiary of Trinity (**Capital Ltd.**), and an additional payment of \$10,000 to **Capital Ltd.** as **security** for a loan, a fee for arranging the loan, and a premium in respect of an **insurance policy**.

**Taxpayer Loses**

The Court noted that it is clear that the **Appellant did not make a “gift”** to the Foundation because a **significant benefit** flowed to the Appellant in return for the Donation. Therefore, the **entire donation** tax credit was **disallowed**.

**NON-PROFIT ORGANIZATION (NPO) - EARNING A PROFIT**

In a November 5, 2009 **External Technical Interpretation**, CRA note that an NPO may only **earn a profit** if it is **incidental** and generally **unanticipated**.

An NPO must be organized and operated “**exclusively**” for “**any other purpose except profit**”, to be exempt from tax.

**TEN-YEAR GIFT**

In a December 4, 2009 **CRA Release**, CRA notes that receiving gifts with a **ten-year direction** can be a **useful way** for a **registered charity** to accumulate a **capital fund**, with the intention, for example, of using only the **interest income** to carry out its **activities**. The charity must ensure that each **ten-year gift** it receives is **tracked separately**.

A **Written Direction** must accompany the **gift**. The Direction must be signed and dated by the donor at the time the gift is made.

**Example**

I hereby give \$... to ABC Charity with the specific instructions that this gift, or any property substituted for it, be held by ABC Charity for a period of not less than ten years.

Signature of Donor

Date

**FARMING**

**89(7)**

**ROLLOVER OF FARM TO CHILDREN ON DEATH**

In a June 18, 2009 **External Technical Interpretation**, CRA notes that **farmland** and farm **depreciable property** may be transferred on a **tax-deferred basis on death** to a **child** of the taxpayer where:



- (i) the property was used **principally** in a

**farming business** carried on in Canada in which the taxpayer, the spouse or common-law partner of the taxpayer, or a child or parent of the taxpayer, was **actively engaged** on a **regular and con-**

**tinuous** basis;

(ii) the **child** was **resident in Canada** immediately before the day the taxpayer died; and

(iii) as a consequence of the taxpayer’s death, the property is transferred to and becomes **vested indefeasibly** in the child within **thirty-six months** after the taxpayer’s death.

Professional assistance may be needed.

**DID YOU KNOW...**

**89(8)**

**TAXATION OF OLYMPIC PRIZES**

In a June 26, 2009 **Technical Interpretation**, CRA notes that **prizes awarded** to an athlete for winning at the **Olympic Games** (other than the medals) are **taxable**. This also applies to the **prize money** that the Canadian Olympic Committee pays to Canadian athletes who win medals at the Games.

However, an amateur athlete who is a member of a registered Canadian Amateur Athletic Association and eligible to compete in International sporting events will be able to **defer paying tax** on this income.

**FEDERAL GOVERNMENT EMPLOYEE - CONTACT INFORMATION**

You can search for an **employee** within the **Federal Government** by visiting the Government Electronic Directory Services. It lists the names, titles, telephone numbers, fax numbers and mailing addresses of departmental employees.

<http://sage-geds.tpsgc-pwgsc.gc.ca>

**Tax Tips & Traps**

## TAX EVASION

In December, 2009, National Revenue Minister Jean-Pierre Blackburn said that **90** people have **Voluntarily Disclosed** their **Swiss Bank UBS** accounts to Ottawa. The government has reached deals with 44 of them raising an extra \$15.3

million in tax revenue in the process. CRA are still discussing with UBS and other authorities to try to obtain a list of Canadians who have accounts in tax havens abroad.

As of December 2, 2009, 6,798 Canadians have made **Voluntary Disclosures** to CRA since January 1, 2009 disclosing \$1.66 billion of assets.



The preceding information is for educational purposes only. As it is impossible to include all situations, circumstances and exceptions in a commentary such as this, a further review should be done. Every effort has been made to ensure the accuracy of the information contained in this commentary. However, because of the nature of the subject, no person or firm involved in the distribution or preparation of this commentary accepts any liability for its contents

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**STUART NEWS**

Effective February 15<sup>th</sup> to May 14<sup>th</sup> office hours have been extended at Smarttax Inc. for the 2009 Tax Season:

*Hours for North Edmonton will be as follows:*

*Monday – Friday 8:30-7:00*

*Saturday 10:00-4:00*

*Sunday & Holidays Closed*

*Hours for Sherwood Park will be as follows:*

*Monday – Friday 8:30-7:00*

*Saturday 10:00-4:00*

*Sunday & Holidays Closed*

*South Edmonton hours will be as follows:*

*Monday – Friday 8:30-6:00*

*Saturday 10:00-2:00*

*Sunday & Holidays Closed*

# Tax Tips & Traps

**APPENDIX A  
2009 PERSONAL INCOME TAX RETURN CHECKLIST**

**INFORMATION REQUIRED INCLUDES:**

1. All *information slips* such as T3, T4, T4A, T4A(OAS), T4A(P), T4E, T4PS, T4RIF, T4RSP, T5, T10, T2200, T2202, T101, T1163, T1164, TL11A, B, C and D; T5003, T5007, T5008, T5013, T5018 (Subcontractors), RC62 and corresponding provincial slips.
2. The 2009 Federal Budget proposes to introduce a temporary **Home Renovation Tax Credit** for expenditures made after January 27, 2009 and before February 1, 2010 in excess of \$1,000, to a maximum of \$10,000, resulting in a maximum Federal credit of \$1,350 (\$9,000 x 15%).

Please **provide details** of **renovation costs** (example - carpets, landscaping, additions, fences, painting, etcetera, etcetera).

For details, see [www.cra.gc.ca](http://www.cra.gc.ca) and click on Home Renovation Tax Credit.

3. Details of *other income* for which no T slips have been received such as:
  - other employment income (including stock option plans and Election Form T1212),
    - business income,
    - partnership income,
    - rental income,
  - alimony, separation allowances, child maintenance,
  - pensions (certain pension income may now be *split* between spouses - see #36)
  - interest income earned but not yet received - example Canada Savings Bonds, Deferred Annuities, Term Deposits, Treasury Bills, Mutual Funds, Strip Bonds, Compound Interest Bonds

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- professional fees,
- director fees,
- scholarships, fellowships, bursaries,
- replacement properties acquired.

4. Details of *other expenses* such as:

- employment related expenses - Provide Form T2200 - Declaration of Conditions of Employment,
  - tools acquired by apprentice vehicle mechanics,
  - business and employment purchases like vehicles, supplies, etc.,
  - interest on money borrowed to purchase investments,
    - investment counsel fees,
  - moving expenses - including costs of maintaining a vacant former residence,
    - child care expenses,
  - alimony, separation allowances, child maintenance,
    - safety deposit box fees,
    - accounting fees,
    - pension plan contributions,
  - film and video production eligible for tax credit,
    - mining tax credit expenses,
    - business research and development,
    - adoption related expenses,
  - clergy residence deduction information, including Form T1223,
- disability supports expenses (speech, sight, hearing, learning aids for impaired individuals and attendant care expenses),
  - tradesperson's tools acquired by an employee,
  - public transit passes acquired,
- amounts paid for *programs of physical activity* for children *under age 16* at any time during the year (*under 18* for children with *disabilities*).

5. Details of *other investments* such as:

- real estate or oil and gas investments - including financial statements,
  - labour-sponsored funds.

6. Details and *receipts* for:

- Registered Retirement Savings Plan (RRSP) contributions,
  - professional dues,
- tuition fees - including mandatory ancillary fees, and Forms T2202, TL11A, B, C and D,
  - charitable donations (including publicly traded securities),
- medical expenses (including certain medical related modifications to new or existing home and travel expenses),
  - political contributions.

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7. Details of *capital gains and losses* realized in 2009.

Also, new rules now permit rollovers for foreign share spin-offs and various foreign share reorganizations.

8. Details of previous capital gain exemptions claimed, business investment losses and cumulative net investment loss accounts.

9. Name, address, date of birth, S.I.N., and province of *residence* on December 31, 2009.

10. *Marital/common-law status* and spouse/partner's income, S.I.N. and birth date.

11. List of *dependants/children* - including their incomes and birth dates.

12. If you or one of your dependants was in full time attendance at a *college or university*, details concerning name of institution, number of months in attendance, tuition fees, income of dependant, Form T2202.

13. Are you *disabled or are any of your dependants* disabled? Provide Form T2201 - disability tax credit certificate. This also includes extensive therapy such as kidney dialysis and certain cystic fibrosis therapy. Also, the *transfer rules* include relatives such as parents, grandparents, child, grandchild, brothers, sisters, aunts, uncles, nephews or nieces.

Persons with *disabilities* also may receive tax relief for the cost of *disability supports* (eg. sign language services, talking textbooks, etc.) incurred for the purpose of *employment or education*.

Also, see #34 for Registered Disability Savings Plan information.

14. Details regarding residence in a prescribed area which qualifies for the *Isolated Area Deduction*.

15. Information regarding *child tax benefit* receipts.

16. Details regarding contributions and withdrawals from *Registered Education Savings Plans*.

17. Details regarding *RRSP - Home Buyers' Plan* withdrawals and repayments; *RRSP - Lifelong Learning Plan* repayment.

18. Receipts for 2009 income tax *installments* or, payments of tax.

19. Copy of 2008 personal tax *returns*, 2008 Assessment *Notices* and any correspondence from Canada Revenue Agency (CRA).

20. 2009 *Personalized Tax information* which CRA may have sent you.

21. Do you want your *tax refund or credit* deposited directly to your account in a financial institution? Yes/No.

To start direct deposit, or to change banking information, attach a void personalized cheque or your branch, institution and account number.

22. Details of *carry forwards* from previous years including losses, donations, forward averaging amounts, registered retirement sav-

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ings plans.

23. Details of **foreign property** owned at any time in 2009 including cash, stocks, trusts, partnerships, real estate, tangible and intangible property, contingent interests, convertible property, etc..

24. Details of **income** from, or **distributions** to, **foreign entities** such as foreign affiliates and trusts.

25. Details of your **Pension Adjustment Reversal** if you ceased employment and were in a Registered Pension Plan or a Deferred Profit Sharing Plan. (T10 Slip)

26. If you provided **in-home care** for a **parent or grandparent** (including in-laws) 65 years of age or over, or an infirm **dependent relative**, a federal tax credit may be available.

Also, the caregiver may claim related **training costs** as a medical expense credit.

27. Interest paid on qualifying **student loans** is eligible for a tax credit.

28. Retroactive lump-sum payments

Individuals receiving qualifying retroactive **lump-sum payments** over \$3,000 may be allowed to use a special mechanism to compute the tax.

29. Changes in **family circumstance** that could affect the **Goods and Services Tax Credit**, such as births, deaths, marriages, reaching the age of 19 years, and becoming or ceasing to be a resident in Canada.

30. **Children** of low or middle income parents may be entitled to a **Canada Learning Bond** of **\$500** in the initial year and **\$100** per year until age 15. Please ask us for details.

31. Do you have any **personal interest expense** - such as on a house mortgage or vehicle?

If so, it may be possible to take steps to convert this into deductible interest. Please ask us for details.

32. An **investment tax credit** is available in respect of each **eligible apprentice** employed in one of the 45 Red Seal Trades. Also, grants are available for apprentices.

33. Have you received the **Universal Child Care Benefit** of **\$100 per month** for each child under **6 years** of age?

34. Commencing in 2008, any person eligible for the **disability tax credit**, or their parent or legal representative, may establish a **Registered Disability Savings Plan** which also receives **government grants**. Please ask us for details.

See #13 for information on **disabilities**.

35. The age limit for **maturing** Registered Pension Plans, Registered Retirement Savings Plans, and Deferred Profit Sharing Plans is **71 years** of age.

# Tax Tips & Traps

36. Spouses may *jointly elect* to have up to 50% of *certain pension income* reported by the *other spouse*. Please ask us for details.

37. Individuals 18 years of age and older may deposit **up to \$5000** into a **Tax-Free Savings Account**. Please ask us for details.

38. Are you a first-time **home buyer** in 2009?

A tax credit based on \$5,000 (@15% = \$750) is proposed for qualifying homes acquired after January 27, 2009

# Tax Tips & Traps